



1278 Rocky Point Drive • Oceanside, CA 92056  
800.736.4500 • frontwavecu.com

## Request to Close Account

Date: \_\_\_\_\_

Bank Name: \_\_\_\_\_

Account #: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Dear Account Representative,

I am in the process of changing my account(s) over to Frontwave Credit Union. Please allow this letter to serve as my official request to close my account(s) with you.

I understand that my account cannot be closed until all pending transactions have been completed. I have arranged to switch my direct deposits and automatic withdrawals to my new account(s) with Frontwave Credit Union.

My account information is listed below. Please let me know if you need any additional information.

Name on Account	Account Number

Please mail the final balance(s) in the form of a check made payable to:

Frontwave Credit Union  
For benefit of: \_\_\_\_\_ (member name).  
1278 Rocky Point Drive  
Oceanside, CA 92056

Sincerely,

\_\_\_\_\_  
(member signature required)